

ELECTION FINANCING REPORT CANDIDATE

F-C (20/08)

Amendment#	

CANDIDATE'S LAST NA	AME	FIRST NAME		MIDDLE NAME(S)	
Routley		Douglas		George	
ELECTORAL DISTRICT		POLITICAL PARTY/AFFILIATION	CONTRACTOR SOMEONIA PROPERTY	ING DAY (YYYY / MM / DD)	
Nanaimo North C	owichan	BCNDP	2020/10/24	Anna Carlo Car	
FINANCIAL AGENT'S L	AST NAME	FIRST NAME		MIDDLE NAME(S)	
Cooling	5	Karen		T	
FINANCIAL AGENT'S M 11239 Chemainu			CITY/TOWN Ladysmith		
POSTAL CODE	PHONE NO.	EMAIL		X and the second	
V9G 1Y7	(604) 790-8890	karencooling	@gmail.com		
This financing repo	ort includes the followin	g forms:		FORMS CHECKLIST	×
These forms mus		Statement of Election Inco	ome and Expenses	Form St-I&E-C	>
included in all rep	oris.	Sun	mmary of Expenses	Form Sm-E-C	ا×
These forms only		Summary of Po	olitical Contributions	Form Sm-C	>
if there is informa		Political Contributions with a Total Value	Greater than \$250	Form S-A1	×
		Permitted Anonymous Contributions Acc	cepted at Functions	Form S-A2	
		Proh	ibited Contributions	Form S-Ax	
		Summary of Advertising	Expenses by Class	Form Sm-A-C	×
		Personal Expense	es of the Candidate	Form Sm-PE	
		Section Control of the Control of th	ndraising Functions	Form Sm-F	
			undraising Function	Form S-F	
		Loa	ins and Guarantees	Form S-L	
			Received and Given	Form S-TRF	×
		Summary of Election Expense Rei		Form Sm-CR	×
		Details of Election Expense Rei	imbursement Claim	Form S-CR	>

I, the Financial Agent, declare that:

(a) I am authorized to act on behalf of the above-named candidate;

(b) this report and appropriate forms have been prepared in accordance with the Election Act, and

(c) to the best of my knowledge, information and belief, all the information contained in this report is complete and accurate.

SIGNATURE OF FINANCIAL AGENT

2021/01/19

WARNING: Signing a false statement is a serious offence and is subject to significant penalties.



INDEPENDENT AUDITOR'S REPORT ON THE CANDIDATE'S ELECTION FINANCING REPORT PURSUANT TO THE ELECTION ACT

6112 Sussex Avenue Burnaby, British Columbia Canada V511 3C3

☎ 604 . 434-5800

Fax: 604 . 433-6200

To: Karen Cooling, Financial Agent for Douglas Routley

We have audited the accompanying election financing report of Douglas Routley relating to the British Columbia election held on October 24, 2020 in the electoral district of Nanaimo-North Cowichan.

In our opinion, except for the effects of the matters described in *Basis for Qualified Opinion* section of the report, the accompanying election financing report of Douglas Routley for the British Columbia election held on October 24, 2020 in the electoral district of Nanaimo-North Cowichan is prepared, in all material respects, in accordance with the financial reporting provisions of Part 10 of the Election Act (British Columbia).

Basis for Qualified Opinion

Due to the nature of the transactions inherent in any election campaign, the completeness of contributions and other revenue and expenses is not susceptible to satisfactory audit verification. Accordingly, our verification of these transactions was limited to the amounts recorded in the election campaign records and we were not able to determine whether any adjustments might be necessary to the election financing report.

We conducted our audit in accordance with Canadian generally accepted auditing standards as required by Section 214 of the *Election Act* (British Columbia). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Election Financing Report.* We are independent of the Candidate in accordance with the ethical requirements that are relevant to our audit of the election financing report in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of Matter - Restriction on Use

This election financing report is prepared to assist Douglas Routley to comply with the financial reporting provisions of the Election Act (British Columbia) referred to above. As a result, the election financing report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Financial Agent for the Election Financing Report

The financial agent is responsible for the preparation of the election financing report in accordance with the financial reporting provisions of Part 10 of the *Election Act*, and for such internal control as the financial agent determine is necessary to enable the preparation of election financing reports that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibilities for the Audit of the Election Financing Report

Our objectives are to obtain reasonable assurance about whether the election financing report as a whole is free form material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise form fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this election financing report.

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Douglas Routley Independent Auditor's Report Page 2

As part of an audit in accordance with Canadian generally accepted audited standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatements of the election financing report, whether
 due to fraud or error, design and perform audit procedures responsive to those risks, and obtain
 audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not
 detecting a material misstatement resulting from fraud is higher than for one resulting from error,
 or as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override
 of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
 that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of the candidate's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the financial agent.

We communicate with the financial agent of Douglas Routley regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Burnaby, BC, Canada January 19, 2021 ENNS & COMPANY
Chartered Professional Accountants

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STATEMENT OF ELECTION INCOME AND EXPENSES CANDIDATE

GENERAL VOTING DAY (YYYY/MM/DD) 2020/10/24

		NAME OF CANDIDATE Douglas Routley - BCNDP - Nanaimo North Cowichan
	1,300.00	Total value of political contributions from all sources (box D , Sm-C)
	27,809.24	Total transfers received (box A, S-TRF)
		Interest income
		Total gross fundraising function income not reported as political contributions (box E, Sm-F)
	250.00	Candidate's nomination deposit refund
		Election expense reimbursement
		Other income (describe)
Α	29,359.24	Total income (sum of above boxes)
1		
	20,730.17	Total value of election expenses subject to limits (box A, Sm-E-C)
	20,730.17	Total value of election expenses subject to limits (box A, Sm-E-C) Total value of election expenses not subject to limits (box B, Sm-E-C)
	,	
	2,750.00	Total value of election expenses not subject to limits (box B , Sm-E-C)
 	2,750.00	Total value of election expenses not subject to limits (box B , Sm-E-C) Total value of expenses not used during campaign period (box C , Sm-E-C)
 	2,750.00 193.20	Total value of election expenses not subject to limits (box B , Sm-E-C) Total value of expenses not used during campaign period (box C , Sm-E-C) Total transfers given (box B , S-TRF)



SUMMARY OF EXPENSES CANDIDATE

Sm-E-C (20/08)

NAME OF FILING ENTITY

Douglas Routley - BCNDP - Nanaimo North Cowichan

	Election expenses us	ed during campaign period	Expenses not used
	Subject to limits	Not subject to limits	during campaign period
Accounting and audit services		2,500.00	
Advertising (Sm-A-C)	11,542.23		
Bank charges	10.00		
Candidate's nomination deposit		250.00	
Conventions, workshops and meetings			
Donations and gifts			
Excess nomination contestant expenses			
Fundraising functions (boxes F and G, Sm-F)			
Furniture and equipment	1,300.00		
Interest expense			
Net losses arising from fundraising functions during campaign period (box H, Sm-F)			
Office rent, utilities, insurance and maintenance	1,650.00		
Office supplies and stationery	204.15		
Personal expenses (Sm-PE)			
Postage and courier	2,521.88		193.20
Professional services	2,906.58		
Research and data, including election surveys and polls			
Salaries and benefits			
Social functions			
Subscriptions and dues			
Telecommunications and information technology	595.33		
Travel			
Other expenses (describe)			
Total expenses	20,730.17	A 2,750.00 B	193.20 C



SUMMARY OF POLITICAL CONTRIBUTIONS

Sm-C (19/11)

NAME OF FILING ENTITY			
Douglas Routley - BCNDP - Nanaimo North Cowichan			
Contributions must be accepted only from eligible individual	s.		
_	Number of contributors	Value of contributions (\$)	
Contributions greater than \$250	1	1,200.00	Α
Contributions of \$250 or less	1	100.00	В
	Anonymous contributions (box A, S-A2)	0.00	С
Total value of political	al contributions from all sources (A + B + C)	1,300.00	D
	Total contributions of money	0.00	E
Total cont	ributions of goods and services	1,300.00	F
		(box E + box F must equal bo	ox D)
Total dollar amour (Leadership and nomination contest	nt of income tax receipts issued tants cannot issue tax receipts)	\$ 0.00	G



POLITICAL CONTRIBUTIONS WITH A TOTAL VALUE GREATER THAN \$250

S-A1 (20/06)

	CONTRIBUTOR'S	RESIDENTIAL ADDRESS			INDIVIDUAL			FOR TYPES 1-5,	TOTAL C
FULL NAME OF CONTRIBUTOR	ADDRESS	CITY	PROV.	POSTAL CODE	CONTRIBUTION AMOUNT	DATE RECEIVED (YYYY/MM/DD)	TYPE*	DATE OF EVENT (YYYY/MM/DD)	CONTRIBUT
Douglas Routley					1,200.00	2020/09/28	6		1,200.
						*			



SUMMARY OF ELECTION ADVERTISING EXPENSES BY CLASS CANDIDATE

Sm-A-C (20/08)

Value of sponsored election advertising (including value of preparing and conducting)			
	Election expenses use	d during campaign period	Expenses not used
	Subject to limits	Not subject to limits	during campaign period
Commercial canvassing in person, by telephone or by mobile device			
Newspapers and periodicals	3,553.74		
Promotional materials, including newsletters, brochures, buttons and novelty items	1,442.70		
Radio	999.60		
Search engine marketing and optimization			
Signs (lawn signs, billboards, etc.)	5,394.95		
Social media (social ads, targeted ads, content boosting, etc.)	151.24		
Television			
Website displays			
Other forms of advertising (describe)			
Total expenses	11,542.23 A	0.00 B	0.00 C



TRANSFERS RECEIVED AND GIVEN

5-TRF (19/11)

NAME OF FILING ENTITY	PAGE	1	7
Douglas Routley - BNDP - Nanaimo North Cowichan	OF	1	Ī

DATE OF TRANSFER (YYYY/MM/DD)	NAME OF ENTITY TRANSFER WAS RECEIVED FROM OR GIVEN TO		VALUE OF TRANSFER RECEIVED		VALUE OF TRANSFER GIVEN
2020/09/24	BCNDP		7,618.15		
2020/10/13	BCNDP		5,702.23		
2020/10/14	BCNDP		6,150.50		
2020/10/21	BCNDP		1,362.50		
2020/10/22	BCNDP		727.00		
2020/10/29	BCNDP		1,394.00		
2020/11/12	BCNDP		2,012.50		
2020/11/19	BCNDP		1,845.76		
2020/11/26	BCNDP		996.60		
	TOTAL	Α	27,809.24	В	0.00



SUMMARY OF ELECTION EXPENSE REIMBURSEMENT CLAIM CANDIDATE OR POLITICAL PARTY

Sm-CR (20/07)

	ME OF FILING ENTITY ouglas Routley - BCNDP - Nanaimo North Cowichan
VALUE OF ELECTION EXPENSE(S) CLAIMED FOR REIMBURSEMENT BY CATEGORY (FROM FORM(S) S-CR)	
2,500.00	Accounting and audit services
11,542.23	Advertising
10.00	Bank charges
	Conventions, workshops and meetings
	Excess nomination contestant expenses used during campaign period
	Furniture and equipment
	Interest expense
1,650.00	Office rent, utilities, insurance and maintenance
204.15	Office supplies and stationery
	Personal expenses of candidate
2,521.88	Postage and courier
2,906.58	Professional services
	Research and data, including election surveys and polls
	Salaries and benefits (excluding candidates)
	Social functions
	Subscriptions and dues
595.33	Telecommunications and information technology
	Travel
	ther expenses (describe)
21,930.17 д	TOTAL
10965.09 в	TOTAL REIMBURSEMENT CLAIM (50% OF BOX A)



DETAILS OF ELECTION EXPENSE REIMBURSEMENT CLAIM

S-CR (19/04)

NAME	OF	FILING	ENTITY	

Douglas Routley - BCNDP - Nanaimo North Cowichan

PAGE 1

DATE PURCHASED (YYYY/MM/DD)	USUAL NAME OF SUPPLIER/PAYEE	SOURCE/SUPPORTING FINANCIAL DOCUMENT ID "OPTIONAL	ELECTION EXPENSE CATEGORY (SEE FORM Sm-CR)	VALUE OF ELECTION EXPENSE CLAIMED FOR REIMBURSEMENT
2020/09/24	Bruce Mason for Peter Lomax		Office Rent	\$ 1,650.00
2020/09/29	Ladysmith & District Credit Union		Bank Charges	\$ 10.00
2020/09/29	Take 5		Advertising	\$ 333.90
2020/10/10	Staples/Jan Norman	*	Office Supplies	\$ 26.87
2020/10/09	PrismTech		Advertising	\$ 5,005.03
2020/10/09	Zoom/Sarah Miller		Telecommunications	\$ 112.67
2020/09/21	BCNDP		Professional Services	\$ 500.00
2020/09/21	BCNDP		Professional Services	\$ 227.00
2020/09/24	BCNDP		Professional Services	\$ 1,861.83
2020/09/16	Dave Gorst		Advertising	\$ 206.33
2020/09/26	Rick Letbitschnig		Postage	\$ 417.14
			TOTAL	A \$ 10,350.77

FOR ELECTIONS BC USE ONLY		
ADJUSTMI	ENT	



DETAILS OF ELECTION EXPENSE REIMBURSEMENT CLAIM

S-CR (19/04)

NAME	OF F	ILING	ENTITY	

Douglas Routley - BCNDP - Nanaimo North Cowichan

PAGE 2

DATE PURCHASED (YYYY/MM/DD)	USUAL NAME OF SUPPLIER/PAYEE	SOURCE/SUPPORTING FINANCIAL DOCUMENT ID *OPTIONAL	ELECTION EXPENSE CATEGORY (SEE FORM Sm-CR)	VALUE OF ELECTION EXPENSE CLAIMED FOR REIMBURSEMENT
2020/10/05	Dave Gorst	prst		\$ 183.59
2020/10/21	Thunderbird Press		Advertising	\$ 1,442.70
2020/10/05	Sheila Malcolmson NDP	Advertising		\$ 559.58
2020/10/22	Zoom/Sarah Miller Tele		Telecommunications	\$ 253.1
2020/10/15	Black Press/Karen Cooling		Advertising	\$ 578.2
2020/10/19	Canada Post/Karen Cooling		Postage	\$ 2,106.5
2020/10/18	Call Hub/Karen Cooling		Telecommunications	\$ 100.0
2020/10/14	BCNDP		Professional Services	
2020/10/07	Gabriola Sounder		Advertising	
2020/09/30	Facebook/Sarah Miller		Advertising	\$ 151.24
2020/10/10	BCNDP		Advertising	\$ 999.6
	1		TOTAL	A \$6,928.5

USE	ONLY	
ADJUS	STMENT	
 -,-		



DETAILS OF ELECTION EXPENSE REIMBURSEMENT CLAIM

S-CR (19/04)

NAME OF FILING ENTITY

Douglas Routley- BCNDP - Nanaimo North Cowichan

PAGE 3

FOR ELECTIONS BC

					USE ONLY
DATE PURCHASED (YYYY/MM/DD)	USUAL NAME OF SUPPLIER/PAYEE	SOURCE/SUPPORTING FINANCIAL DOCUMENT ID "OPTIONAL	ELECTION EXPENSE CATEGORY (SEE FORM Sm-CR)	VALUE OF ELECTION EXPENSE CLAIMED FOR REIMBURSEMENT	ADJUSTMENT
2020/09/28	Shaw Cable/Karen Cooling		Telecommunications	\$ 129.04	
2020/09/22	various suppliers/Karen Cooling		Office supplies	\$ 175.52	
2020/10/25	Shaw Cable		Telecommunications	\$ 0.50	
2020/09/29	Cowichan Valley Citizen/Robyn Spilk		Advertising	\$ 1,845.76	
2020/11/19	Enns & Company		Auditor	\$ 2,500.00	
			TOTAL	A \$4,650.82	