

**ELECTION FINANCING REPORT
CANDIDATE**

Amendment # _____

CANDIDATE'S LAST NAME Routley		FIRST NAME Douglas	MIDDLE NAME(S) George
ELECTORAL DISTRICT Nanaimo North Cowichan	POLITICAL PARTY/AFFILIATION BCNDP		GENERAL VOTING DAY (YYYY / MM / DD) 2020/10/24
FINANCIAL AGENT'S LAST NAME Cooling		FIRST NAME Karen	MIDDLE NAME(S) T
FINANCIAL AGENT'S MAILING ADDRESS 11239 Chemainus Road			CITY / TOWN Ladysmith
POSTAL CODE V9G 1Y7	PHONE NO. (604) 790-8890	EMAIL karencooling@gmail.com	

This financing report includes the following forms:

FORMS CHECKLIST **X**

These forms must be included in all reports.

Statement of Election Income and Expenses
Summary of Expenses

Form St-I&E-C
Form Sm-E-C

These forms only need to be filed if there is information to report.

Summary of Political Contributions
Political Contributions with a Total Value Greater than \$250
Permitted Anonymous Contributions Accepted at Functions
Prohibited Contributions
Summary of Advertising Expenses by Class
Personal Expenses of the Candidate
Summary of Fundraising Functions
Fundraising Function
Loans and Guarantees
Transfers Received and Given
Summary of Election Expense Reimbursement Claim
Details of Election Expense Reimbursement Claim

Form Sm-C
Form S-A1
Form S-A2
Form S-Ax
Form Sm-A-C
Form Sm-PE
Form Sm-F
Form S-F
Form S-L
Form S-TRF
Form Sm-CR
Form S-CR

I, the Financial Agent, declare that:

- (a) I am authorized to act on behalf of the above-named candidate;
- (b) this report and appropriate forms have been prepared in accordance with the *Election Act*; and
- (c) to the best of my knowledge, information and belief, all the information contained in this report is complete and accurate.

SIGNATURE OF FINANCIAL AGENT

Karen Cooling

DATE (YYYY / MM / DD)

2021/01/19

WARNING: Signing a false statement is a serious offence and is subject to significant penalties.

**INDEPENDENT AUDITOR'S REPORT
ON THE CANDIDATE'S ELECTION FINANCING REPORT
PURSUANT TO THE *ELECTION ACT***

6112 Sussex Avenue
Burnaby, British Columbia
Canada V5H 3C3

☎ 604 . 434-5800
Fax: 604 . 433-6200

To: Karen Cooling, Financial Agent for Douglas Routley

We have audited the accompanying election financing report of Douglas Routley relating to the British Columbia election held on October 24, 2020 in the electoral district of Nanaimo-North Cowichan.

In our opinion, except for the effects of the matters described in *Basis for Qualified Opinion* section of the report, the accompanying election financing report of Douglas Routley for the British Columbia election held on October 24, 2020 in the electoral district of Nanaimo-North Cowichan is prepared, in all material respects, in accordance with the financial reporting provisions of Part 10 of the *Election Act* (British Columbia).

Basis for Qualified Opinion

Due to the nature of the transactions inherent in any election campaign, the completeness of contributions and other revenue and expenses is not susceptible to satisfactory audit verification. Accordingly, our verification of these transactions was limited to the amounts recorded in the election campaign records and we were not able to determine whether any adjustments might be necessary to the election financing report.

We conducted our audit in accordance with Canadian generally accepted auditing standards as required by Section 214 of the *Election Act* (British Columbia). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Election Financing Report*. We are independent of the Candidate in accordance with the ethical requirements that are relevant to our audit of the election financing report in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of Matter – Restriction on Use

This election financing report is prepared to assist Douglas Routley to comply with the financial reporting provisions of the *Election Act* (British Columbia) referred to above. As a result, the election financing report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Financial Agent for the Election Financing Report

The financial agent is responsible for the preparation of the election financing report in accordance with the financial reporting provisions of Part 10 of the *Election Act*, and for such internal control as the financial agent determine is necessary to enable the preparation of election financing reports that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibilities for the Audit of the Election Financing Report

Our objectives are to obtain reasonable assurance about whether the election financing report as a whole is free from material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this election financing report.

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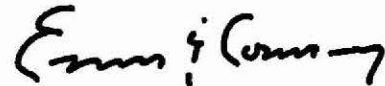
Douglas Routley
Independent Auditor's Report
Page 2

As part of an audit in accordance with Canadian generally accepted audited standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatements of the election financing report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, or as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the candidate's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the financial agent.

We communicate with the financial agent of Douglas Routley regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Burnaby, BC, Canada
January 19, 2021



ENNS & COMPANY
Chartered Professional Accountants

**STATEMENT OF ELECTION
INCOME AND EXPENSES
CANDIDATE**

GENERAL VOTING DAY (YYYY / MM / DD)
2020/10/24

NAME OF CANDIDATE
Douglas Routley - BCNDP - Nanaimo North Cowichan

Total value of political contributions from all sources (box D, Sm-C) 1,300.00

Total transfers received (box A, S-TRF) 27,809.24

Interest income

Total gross fundraising function income not reported as political contributions (box E, Sm-F)

Candidate's nomination deposit refund 250.00

Election expense reimbursement

Other income (describe)

Total income (sum of above boxes) 29,359.24 **A**

Total value of election expenses subject to limits (box A, Sm-E-C) 20,730.17

Total value of election expenses not subject to limits (box B, Sm-E-C) 2,750.00

Total value of expenses not used during campaign period (box C, Sm-E-C) 193.20

Total transfers given (box B, S-TRF)

Total expenditures (sum of above boxes) 23,673.37 **B**

Balance in campaign account as of date of report 7,189.77 **C**

**SUMMARY OF EXPENSES
CANDIDATE**

NAME OF FILING ENTITY
Douglas Routley - BCNDP - Nanaimo North Cowichan

	Election expenses used during campaign period		Expenses not used during campaign period			
	Subject to limits	Not subject to limits				
Accounting and audit services		2,500.00				
Advertising (Sm-A-C)	11,542.23					
Bank charges	10.00					
Candidate's nomination deposit		250.00				
Conventions, workshops and meetings						
Donations and gifts						
Excess nomination contestant expenses						
Fundraising functions (boxes F and G, Sm-F)						
Furniture and equipment	1,300.00					
Interest expense						
Net losses arising from fundraising functions during campaign period (box H, Sm-F)						
Office rent, utilities, insurance and maintenance	1,650.00					
Office supplies and stationery	204.15					
Personal expenses (Sm-PE)						
Postage and courier	2,521.88		193.20			
Professional services	2,906.58					
Research and data, including election surveys and polls						
Salaries and benefits						
Social functions						
Subscriptions and dues						
Telecommunications and information technology	595.33					
Travel						
Other expenses (describe)						
Total expenses	20,730.17	A	2,750.00	B	193.20	C

SUMMARY OF POLITICAL CONTRIBUTIONS

NAME OF FILING ENTITY			
Douglas Routley - BCNDP - Nanaimo North Cowichan			
Contributions must be accepted only from eligible individuals.			
	Number of contributors	Value of contributions (\$)	
Contributions greater than \$250	1	1,200.00	A
Contributions of \$250 or less	1	100.00	B
Anonymous contributions (box A, S-A2)		0.00	C
Total value of political contributions from all sources (A + B + C)		1,300.00	D
Total contributions of money		0.00	E
Total contributions of goods and services		1,300.00	F
<small>(box E + box F must equal box D)</small>			
Total dollar amount of income tax receipts issued (Leadership and nomination contestants cannot issue tax receipts)		\$ 0.00	G

**SUMMARY OF ELECTION ADVERTISING
EXPENSES BY CLASS
CANDIDATE**

NAME OF FILING ENTITY						
Douglas Routley - BCNDP - Nanaimo North Cowichan						
Value of sponsored election advertising (including value of preparing and conducting)						
	Election expenses used during campaign period		Expenses not used during campaign period			
	Subject to limits	Not subject to limits				
Commercial canvassing in person, by telephone or by mobile device						
Newspapers and periodicals	3,553.74					
Promotional materials, including newsletters, brochures, buttons and novelty items	1,442.70					
Radio	999.60					
Search engine marketing and optimization						
Signs (lawn signs, billboards, etc.)	5,394.95					
Social media (social ads, targeted ads, content boosting, etc.)	151.24					
Television						
Website displays						
Other forms of advertising (describe)						
Total expenses	11,542.23	A	0.00	B	0.00	C

**SUMMARY OF ELECTION EXPENSE
REIMBURSEMENT CLAIM
CANDIDATE OR POLITICAL PARTY**

NAME OF FILING ENTITY
Douglas Routley - BCNDP - Nanaimo North Cowichan

VALUE OF ELECTION
EXPENSE(S)
CLAIMED FOR
REIMBURSEMENT
BY CATEGORY
(FROM FORM(S)
S-CR)

Accounting and audit services	2,500.00
Advertising	11,542.23
Bank charges	10.00
Conventions, workshops and meetings	
Excess nomination contestant expenses used during campaign period	
Furniture and equipment	
Interest expense	
Office rent, utilities, insurance and maintenance	1,650.00
Office supplies and stationery	204.15
Personal expenses of candidate	
Postage and courier	2,521.88
Professional services	2,906.58
Research and data, including election surveys and polls	
Salaries and benefits (excluding candidates)	
Social functions	
Subscriptions and dues	
Telecommunications and information technology	595.33
Travel	

Other expenses (describe)

TOTAL

21,930.17

A

**TOTAL REIMBURSEMENT CLAIM
(50% OF BOX A)**

10965.09

B

