ELECTIONS
A non-partisan Office of the Legislature

# ELECTION FINANCING REPORT
## CANDIDATE

F-C
(20/08)

Amendment # _____

| CANDIDATE'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
|---|---|---|
| Helme | Roxanne | P |

| ELECTORAL DISTRICT | POLITICAL PARTY/AFFILIATION | GENERAL VOTING DAY (YYYY / MM / DD) |
|---|---|---|
| Oak Bay Gordon Head | BC Liberals | 2020/10/24 |

| FINANCIAL AGENT'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
|---|---|---|
| Beck | Bernard | Mark |

| FINANCIAL AGENT'S MAILING ADDRESS | CITY / TOWN |
|---|---|
| 2016 Romney Rd | Victoria |

| POSTAL CODE | PHONE NO. | EMAIL |
|---|---|---|
| V8S 4J7 | (250) 686-4870 | bmbbeck@gmail.com |

This financing report includes the following forms:

| | | | FORMS CHECKLIST X |
|---|---|---|---|
| **These forms must be included in all reports.** | Statement of Election Income and Expenses | **Form St-I&E-C** | X |
| | Summary of Expenses | **Form Sm-E-C** | X |
| **These forms only need to be filed if there is information to report.** | Summary of Political Contributions | **Form Sm-C** | — |
| | Political Contributions with a Total Value Greater than $250 | **Form S-A1** | |
| | Permitted Anonymous Contributions Accepted at Functions | **Form S-A2** | |
| | Prohibited Contributions | **Form S-Ax** | |
| | Summary of Advertising Expenses by Class | **Form Sm-A-C** | X |
| | Personal Expenses of the Candidate | **Form Sm-PE** | |
| | Summary of Fundraising Functions | **Form Sm-F** | |
| | Fundraising Function | **Form S-F** | |
| | Loans and Guarantees | **Form S-L** | |
| | Transfers Received and Given | **Form S-TRF** | X |
| | Summary of Election Expense Reimbursement Claim | **Form Sm-CR** | |
| | Details of Election Expense Reimbursement Claim | **Form S-CR** | X |

I, the Financial Agent, declare that:
(a) I am authorized to act on behalf of the above-named candidate;
(b) this report and appropriate forms have been prepared in accordance with the *Election Act*; and
(c) to the best of my knowledge, information and belief, all the information contained in this report is complete and accurate.

| SIGNATURE OF FINANCIAL AGENT | DATE (YYYY / MM / DD) |
|---|---|
| Bernard Beck | 2021/01/18 |

**WARNING:** Signing a false statement is a serious offence and is subject to significant penalties.

Please submit completed report to: electoral.finance@elections.bc.ca

**All forms included in this report are available for public inspection.**
PLEASE KEEP A COPY FOR YOUR RECORDS

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NORGAARD
KRATOFIL
PROFESSIONAL GROUP

**Election Financing Report**

INDEPENDENT AUDITOR'S REPORT

To Bernard Beck, financial agent for Roxanne Helme

We have audited the accompanying election financing report of Roxanne Helme relating to the British Columbia general election held on October 24,2020 in the electoral district of Oak Bay Gordon Head. The election financing report has been prepared by the financial agent for Roxanne Helme based on the financial reporting provisions of Part 10 of the Election Act.

**Financial agent's responsibility for the election financing report**
The financial agent is responsible for the preparation of the election financing report in accordance with the financial reporting provisions of Part 10 of the Election Act, and for such internal control as the financial agent determines is necessary to enable the preparation of election financing reports that are free from material misstatement, whether due to error or fraud.

**Auditor's responsibility**
Our responsibility is to express an opinion on the election financing report based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards as required by Section 214 of the Election Act (British Columbia). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the election financing report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the election financing report. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the election financing report, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the financial agent's preparation of the election financing report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Roxanne Helme's internal control. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of accounting estimates made by the financial agent, as well as evaluating the overall presentation of the election financing report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

**Basis for Qualified Opinion**
Due to the nature of the transactions inherent in any election campaign, the completeness of contributions and other revenue and expenses is not susceptible to satisfactory audit verification. Accordingly, our verification of these transactions was limited to the amounts recorded in the

election campaign records and we were not able to determine whether any adjustments might be necessary to the election financing report.

**Qualified Opinion**
In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the election financing report of Roxanne Helme for the British Columbia general election held on October 24,2020 in the electoral district of Oak Bay Gordon Head is prepared, in all material respects, in accordance with the financial reporting provisions of Part 10 of the Election Act.

**Basis of Accounting**
The election financing report is prepared to assist Roxanne Helme to comply with the financial reporting provisions of Part 10 of the Election Act. As a result, the election financing report may not be suitable for another purpose.

NKPG Services Ltd.

Date: January 13, 2020

Address: 202-4400 Chatterton Way, Victoria, BC V8X 5J2

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# STATEMENT OF ELECTION INCOME AND EXPENSES CANDIDATE

St-I&E-C
(20/07)

GENERAL VOTING DAY (YYYY/MM/DD)
2020/10/24

NAME OF CANDIDATE
Roxanne Helme Campaign

| | | |
|---|---|---|
| Total value of political contributions from all sources (box **D, Sm-C**) | | |
| Total transfers received (box **A, S-TRF**) | 59,818.08 | |
| Interest income | | |
| Total gross fundraising function income not reported as political contributions (box **E, Sm-F**) | | |
| Candidate's nomination deposit refund | 250.00 | |
| Election expense reimbursement | | |
| Other income (describe) | | |
| **Total income** (sum of above boxes) | 60,068.08 | A |
| Total value of election expenses subject to limits (box **A, Sm-E-C**) | 56,823.54 | |
| Total value of election expenses not subject to limits (box **B, Sm-E-C**) | 1,720.00 | |
| Total value of expenses not used during campaign period (box **C, Sm-E-C**) | 63.00 | |
| Total transfers given (box **B, S-TRF**) | 1,211.53 | |
| **Total expenditures** (sum of above boxes) | 59,818.07 | B |
| Balance in campaign account as of date of report | 0.00 | C |

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# SUMMARY OF EXPENSES
## CANDIDATE

Sm-E-C
(20/08)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head

| | Election expenses used during campaign period | | Expenses not used during campaign period |
|---|---|---|---|
| | Subject to limits | Not subject to limits | |
| Accounting and audit services | | 1,470.00 | |
| Advertising (Sm-A-C) | 54,935.79 | | |
| Bank charges | 161.57 | | 63.00 |
| Candidate's nomination deposit | | 250.00 | |
| Conventions, workshops and meetings | 579.11 | | |
| Donations and gifts | | | |
| Excess nomination contestant expenses | | | |
| Fundraising functions (boxes F and G, Sm-F) | | | |
| Furniture and equipment | | | |
| Interest expense | | | |
| Net losses arising from fundraising functions during campaign period (box H, Sm-F) | | | |
| Office rent, utilities, insurance and maintenance | | | |
| Office supplies and stationery | 882.86 | | |
| Personal expenses (Sm-PE) | | | |
| Postage and courier | 241.81 | | |
| Professional services | | | |
| Research and data, including election surveys and polls | | | |
| Salaries and benefits | | | |
| Social functions | | | |
| Subscriptions and dues | | | |
| Telecommunications and information technology | 22.40 | | |
| Travel | | | |
| Other expenses (describe) | | | |
| **Total expenses** | 56,823.54 A | 1,720.00 B | 63.00 C |

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# SUMMARY OF ELECTION ADVERTISING EXPENSES BY CLASS
## CANDIDATE

Sm-A-C
(20/08)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head

Value of sponsored election advertising
(including value of preparing and conducting)

| | Election expenses used during campaign period | | | | Expenses not used during campaign period | |
|---|---|---|---|---|---|---|
| | Subject to limits | | Not subject to limits | | | |
| Commercial canvassing in person, by telephone or by mobile device | 7,462.53 | | | | | |
| Newspapers and periodicals | 9,642.38 | | | | | |
| Promotional materials, including newsletters, brochures, buttons and novelty items | 10,559.71 | | | | | |
| Radio | 1,680.00 | | | | | |
| Search engine marketing and optimization | 0.00 | | | | | |
| Signs (lawn signs, billboards, etc.) | 6,495.44 | | | | | |
| Social media (social ads, targeted ads, content boosting, etc.) | 9,022.30 | | | | | |
| Television | 9,971.85 | | | | | |
| Website displays | 101.58 | | | | | |
| Other forms of advertising (describe) | | | | | | |
| **Total expenses** | 54,935.79 | A | 0.00 | B | 0.00 | C |

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# TRANSFERS RECEIVED AND GIVEN

S-TRF
(19/11)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head



| DATE OF TRANSFER (YYYY/MM/DD) | NAME OF ENTITY TRANSFER WAS RECEIVED FROM OR GIVEN TO | VALUE OF TRANSFER RECEIVED | VALUE OF TRANSFER GIVEN |
|---|---|---|---|
| 2020/09/23 | BC Liberal Party | 80.64 | |
| 2020/10/05 | BC Liberal Party | 40,000.00 | |
| 2020/10/09 | BC Liberal Party | 790.49 | |
| 2020/10/17 | BC Liberal Party | 123.55 | |
| 2020/10/23 | BC Liberal Party | 105.00 | |
| 2020/10/24 | BC Liberal Party | 5,482.62 | |
| 2020/10/24 | BC Liberal Party | 5,132.18 | |
| 2020/10/24 | BC Liberal Party | 633.60 | |
| 2020/11/04 | BC Liberal Party | 6,000.00 | |
| 2020/11/27 | BC Liberal Party | | 1,211.53 |
| 2021/01/15 | BC Liberal Party | 1,470.00 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | TOTAL | A 59,818.08 | B 1,211.53 |

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# SUMMARY OF ELECTION EXPENSE REIMBURSEMENT CLAIM CANDIDATE OR POLITICAL PARTY

Sm-CR
(20/07)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head

| | VALUE OF ELECTION EXPENSE(S) CLAIMED FOR REIMBURSEMENT BY CATEGORY (FROM FORM(S) S-CR) |
|---|---|
| Accounting and audit services | 1,470.00 |
| Advertising | 54,935.79 |
| Bank charges | 224.57 |
| Conventions, workshops and meetings | 579.11 |
| Excess nomination contestant expenses used during campaign period | |
| Furniture and equipment | |
| Interest expense | |
| Office rent, utilities, insurance and maintenance | |
| Office supplies and stationery | 882.86 |
| Personal expenses of candidate | |
| Postage and courier | 241.81 |
| Professional services | |
| Research and data, including election surveys and polls | |
| Salaries and benefits (excluding candidates) | |
| Social functions | |
| Subscriptions and dues | |
| Telecommunications and information technology | 22.40 |
| Travel | |
| Other expenses (describe) | |
| TOTAL | 58,356.54 A |
| TOTAL REIMBURSEMENT CLAIM (50% OF BOX A) | 29178.27 B |

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# DETAILS OF ELECTION EXPENSE REIMBURSEMENT CLAIM

S-CR
(19/04)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head



| DATE PURCHASED (YYYY/MM/DD) | USUAL NAME OF SUPPLIER/PAYEE | SOURCE/SUPPORTING FINANCIAL DOCUMENT ID *OPTIONAL | ELECTION EXPENSE CATEGORY (SEE FORM Sm-CR) | VALUE OF ELECTION EXPENSE CLAIMED FOR REIMBURSEMENT | FOR ELECTIONS BC USE ONLY: ADJUSTMENT |
|---|---|---|---|---|---|
| 2020/08/05 | Better Business Products | Invoice 8319 | Advertising | $ 700.00 | |
| 2020/08/23 | Gastown Printers | Receipt | Advertising | $ 80.64 | |
| 2020/09/22 | Monk Office | Paul-C | Advertising | $ 11.58 | |
| 2020/09/23 | Black Press | Receipt 10381786 | Advertising | $ 6,483.75 | |
| 2020/09/24 | Castle Building Lumber | Paul - B | Advertising | $ 499.32 | |
| 2020/09/26 | Save-On-Foods | Rachel - 1 | Meetings | $ 80.67 | |
| 2020/09/26 | Home Hardware | Rachel - 6 | Office Supplies | $ 82.63 | |
| 2020/09/26 | Save-On-Foods | Jeff - 1 | Office Supplies | $ 22.02 | |
| 2020/09/27 | Village Pizza | Rachel - 3 | Meetings | $ 69.30 | |
| 2020/09/29 | Social Media and Social Media Mana | A#2820 | Advertising | $ 2,000.00 | |
| 2020/09/29 | Better Business Products | Invoice 8757 | Advertising | $ 168.00 | |
| | | | TOTAL A | $ 10,197.91 | |

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# DETAILS OF ELECTION EXPENSE REIMBURSEMENT CLAIM

S-CR
(19/04)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head



| DATE PURCHASED (YYYY/MM/DD) | USUAL NAME OF SUPPLIER/PAYEE | SOURCE/SUPPORTING FINANCIAL DOCUMENT ID *OPTIONAL | ELECTION EXPENSE CATEGORY (SEE FORM Sm-CR) | VALUE OF ELECTION EXPENSE CLAIMED FOR REIMBURSEMENT | FOR ELECTIONS BC USE ONLY: ADJUSTMENT |
|---|---|---|---|---|---|
| 2020/09/29 | Better Business Products | Invoice 8761 | Advertising | $ 355.62 | |
| 2020/09/30 | National Rental | Paul - F | Advertising | $ 617.77 | |
| 2020/09/30 | Better Business Products | Invoice 8773 | Advertising | $ 3,323.07 | |
| 2020/09/30 | Facebook | Rachel - 8 | Media | $ 6,694.08 | |
| 2020/09/30 | Lumberworld | Paul - A | Advertising | $ 50.29 | |
| 2020/10/01 | Roxanne Helme Nomination Applicat | Form 330B | Nomination Deposit | $ 250.00 | |
| 2020/10/01 | Better Business Products | Invoice 8781 | Advertising | $ 388.08 | |
| 2020/10/01 | Tim Hortons | Jeff - 4 | Office Supplies | $ 200.00 | |
| 2020/10/02 | Better Business Products | Invoice 8790 | Advertising | $ 2,471.28 | |
| 2020/10/02 | Staples | Jeff - 2 | Office Supplies | $ 19.79 | |
| 2020/10/03 | Home Hardware | Rachel - 4 | Office Supplies | $ 44.69 | |
| | | | TOTAL A | $ 14,414.67 | |

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# DETAILS OF ELECTION EXPENSE REIMBURSEMENT CLAIM

S-CR
(19/04)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head



| DATE PURCHASED (YYYY/MM/DD) | USUAL NAME OF SUPPLIER/PAYEE | SOURCE/SUPPORTING FINANCIAL DOCUMENT ID *OPTIONAL | ELECTION EXPENSE CATEGORY (SEE FORM 5m-CR) | VALUE OF ELECTION EXPENSE CLAIMED FOR REIMBURSEMENT | FOR ELECTIONS BC USE ONLY ADJUSTMENT |
|---|---|---|---|---|---|
| 2020/10/03 | Pharmasave | Rachel - 5 | Office Supplies | $ 10.61 | |
| 2020/10/03 | Pharmasave | Rachel - 7 | Officer Supplies | $ 14.53 | |
| 2020/10/04 | Village Pizza | Rachel - 2 | Meetings | $ 69.30 | |
| 2020/10/05 | CFAX - Bell Media Radio | 1594040 | Advertising | $ 1,680.00 | |
| 2020/10/05 | Better Business Products | Invoice 8801 | Advertising | $ 388.08 | |
| 2020/10/06 | Monk Office | Jeff -3 | Office Supplies | $ 316.95 | |
| 2020/10/06 | Esso University Height | Paul-D | Advertising | $ 47.30 | |
| 2020/10/06 | Aristos Mail Tech | 00030976 | Advertising | $ 412.74 | |
| 2020/10/07 | Scotiabank | Bank Statement | Bank Charges | $ 125.57 | |
| 2020/10/08 | Dollar Tree | Veronica - 1 | Office Supplies | $ 9.85 | |
| 2020/10/09 | BC Liberal Party - IVR/TTH | BCL Breakdown | Advertising | $ 790.49 | |
| | | | TOTAL A | $ 3,865.42 | |

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# DETAILS OF ELECTION EXPENSE REIMBURSEMENT CLAIM

S-CR
(19/04)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head



| DATE PURCHASED (YYYY/MM/DD) | USUAL NAME OF SUPPLIER/PAYEE | SOURCE/SUPPORTING FINANCIAL DOCUMENT ID *OPTIONAL | ELECTION EXPENSE CATEGORY (SEE FORM 5m-CR) | VALUE OF ELECTION EXPENSE CLAIMED FOR REIMBURSEMENT | FOR ELECTIONS BC USE ONLY: ADJUSTMENT |
|---|---|---|---|---|---|
| 2020/10/11 | Esso University Heights | Paul - E | Advertising | $ 51.85 | |
| 2020/10/11 | zoom | NV46106805 | Technology | $ 22.40 | |
| 2020/10/11 | Canada Post | 41134516 | Advertising | $ 2,795.82 | |
| 2020/10/13 | Canada Post | TR1556240 | Postage and Courier | $ 12.04 | |
| 2020/10/14 | BC Liberals - GOTV Broadcasts | BC Liberal Phone E | Advertising | $ 633.60 | |
| 2020/10/14 | CHEK Media | 19949 | Advertising | $ 9,971.85 | |
| 2020/10/14 | Scotiabank | Bank Statement | Bank Charges | $ 1.00 | |
| 2020/10/15 | Times Colonist | 711434 | Advertising | $ 2,178.54 | |
| 2020/10/16 | Black Press | 10383927 | Advertising | $ 980.09 | |
| 2020/10/17 | BC Liberal - IVR/TTH | BC Liberal phone b | Advertising | $ 123.55 | |
| 2020/10/20 | Canada Post | TR2582103 | Postage and Courier | $ 14.33 | |
| | | | TOTAL A | $ 16,785.07 | |

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# DETAILS OF ELECTION EXPENSE REIMBURSEMENT CLAIM

S-CR
(19/04)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head



| DATE PURCHASED (YYYY/MM/DD) | USUAL NAME OF SUPPLIER/PAYEE | SOURCE/SUPPORTING FINANCIAL DOCUMENT ID *OPTIONAL | ELECTION EXPENSE CATEGORY (SEE FORM Sm-CR) | VALUE OF ELECTION EXPENSE CLAIMED FOR REIMBURSEMENT | FOR ELECTIONS BC USE ONLY: ADJUSTMENT |
|---|---|---|---|---|---|
| 2020/10/21 | Costco | Elisha - 2 | Office Supplies | $ 16.79 | |
| 2020/10/22 | Brasserie L'Ecole | Jeff - 5 | Meetings | $ 61.00 | |
| 2020/10/23 | BC Liberals - IVR/TTH | BC Liberal phone b | Advertising | $ 105.00 | |
| 2020/10/23 | Hot House Pizza | Elisha - 1 | Meetings | $ 128.84 | |
| 2020/10/23 | McDonalds | Rachel - 10 | Meetings | $ 100.00 | |
| 2020/10/23 | McDonalds | Rachel - 11 | Meetings | $ 60.00 | |
| 2020/10/23 | University Heights Esso | Rachel - 12 | Office Supplies | $ 120.00 | |
| 2020/10/23 | McDonalds | Rachel - 13 | Meetings | $ 10.00 | |
| 2020/10/24 | Landsdowne Chevron | Rachel - 9 | Office Supplies | $ 25.00 | |
| 2020/10/24 | BC Liberal - Voter ID | BCL Phone breakd | Advertising | $ 5,132.18 | |
| 2020/10/24 | BC Liberal - Service Package | BCL service packa | Advertising | $ 4,327.66 | |
| | | | TOTAL A | $ 10,086.47 | |

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# DETAILS OF ELECTION EXPENSE REIMBURSEMENT CLAIM

S-CR
(19/04)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head



| DATE PURCHASED (YYYY/MM/DD) | USUAL NAME OF SUPPLIER/PAYEE | SOURCE/SUPPORTING FINANCIAL DOCUMENT ID *OPTIONAL | ELECTION EXPENSE CATEGORY (SEE FORM Sm-CR) | VALUE OF ELECTION EXPENSE CLAIMED FOR REIMBURSEMENT | FOR ELECTIONS BC USE ONLY ADJUSTMENT |
|---|---|---|---|---|---|
| 2020/10/24 | BC Liberals Service Package | BCL breakdown | Postage and Courier | $ 215.44 | |
| 2020/10/24 | BC Liberals Service Package | BCL breakdown | Advertising | $ 328.22 | |
| 2020/10/24 | BC Liberals Service Package | BCL breakdown | Advertising | $ 66.67 | |
| 2020/10/24 | BC Liberals Service Package | BCL breakdown | Advertising | $ 101.58 | |
| 2020/10/24 | BC Liberals Service Package | BCL breakdown | Advertising | $ 443.04 | |
| 2020/10/24 | Chevron | Bill - 1 | Advertising | $ 86.02 | |
| 2020/10/24 | National Rental | Paul - 3 | Advertising | $ 348.17 | |
| 2020/10/26 | Petro Canada | Paul - 1 | Advertising | $ 32.87 | |
| 2020/10/26 | Ellice Recycle | Paul - 2 | Advertising | $ 66.99 | |
| 2020/10/30 | Scotiabank | Bank Statement | Bank Charges | $ 35.00 | |
| 2020/11/26 | Scotiabank | Bank Statement | Bank Charges | $ 1.00 | |
| | | | TOTAL A | $ 1,725.00 | |

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# DETAILS OF ELECTION EXPENSE REIMBURSEMENT CLAIM

S-CR
(19/04)

NAME OF FILING ENTITY
BC Liberals - Oak Bay Gordon Head



| DATE PURCHASED (YYYY/MM/DD) | USUAL NAME OF SUPPLIER/PAYEE | SOURCE/SUPPORTING FINANCIAL DOCUMENT ID *OPTIONAL | ELECTION EXPENSE CATEGORY (SEE FORM Sm-CR) | VALUE OF ELECTION EXPENSE CLAIMED FOR REIMBURSEMENT | FOR ELECTIONS BC USE ONLY: ADJUSTMENT |
|---|---|---|---|---|---|
| 2020/11/26 | Scotiabank | Bank Statement | Bank Charges | $ 1.00 | |
| 2020/11/27 | Scotiabank | Scotia - 1 | Bank Charges | $ 36.00 | |
| 2020/11/27 | Scotiabank | Scotia - 1 | Bank Charges | $ 25.00 | |
| 2021/01/14 | NKPGNorgaard Kratofil | Inv. 7850 | Accounting and Audit Services | $ 1,470.00 | |
| | | | | | |
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| | | | TOTAL A | $ 1,532.00 | |

This form and supporting receipts are available for public inspection.
PLEASE KEEP A COPY FOR YOUR RECORDS.

This information is collected under the authority of the *Election Act* and the *Freedom of Information and Protection of Privacy Act*. The information will be used to administer provisions under the *Election Act*. Questions can be directed to: Privacy Officer, Elections BC 1-800-661-5683, privacy@elections.bc.ca or PO Box 9275 Stn Prov Govt, Victoria BC V8W 9J6